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## BOZEMAN BASEBALL LEGION DIVISION

**POLICY NUMBER: 2013-03**

**Policy: Field Use**

**Adopted: June 1, 2015**

### **Policy Statement**

A policy for field use and reserving the use of Heroes Park Legion Field for baseball and non-baseball events. Organizations may apply to use the Legion Field through an application process that must be approved by Bozeman Baseball Inc. Legion Division Executive Committee.

1. The organization must complete a “Facility Use and Hold Harmless Agreement” which must be approved by the Executive Committee.
2. Field Maintenance: Raking, dragging, marking, etc., will be provided one time prior to a scheduled event. The individual or organization is responsible for providing chalking, dragging, raking, etc., necessary for the remainder of the tournament/activity. It is prohibited to drag the field with anything other than a field drag unit. As a safety precaution, the Legion program is not responsible for providing or lending any equipment and material.
3. Insurance. The organization shall procure and maintain a General Liability insurance policy, at its sole cost and expense, for the injuries to persons or damages to property that may arise from or in connection with the permitted use of the facility and the activities associated with it. The policy should name the Bozeman Baseball Inc. as “Additional Insured”. The policy should be for a minimum of \$1,500,000 for bodily injury and property damage.
4. Fees. The Legion Division Executive Committee shall review and set field use fees at its discretion. A refundable deposit of \$300 is due at time the Field Use Agreement is approved. Full payment for the reservation of the Legion Field must be made a minimum of 10 working days before the event if it is a single day, or made in multiple payments after games are played if the field is used over the course of a season. Checks should be made to Bozeman Baseball – Legion Division.

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5. The organization will not charge a parking fee however can charge an entrance or gate fee.
  6. No alcoholic beverages are allowed in the park without the permission of the Legion Executive Committee.
  7. The organization representative is responsible for providing the Legion program with a schedule. The schedule will show dates, times, and locations of events. Regular games should be scheduled to end by 10:00 p.m.
  8. Cleaning: The organization will be responsible for litter pickup and cleaning all areas impacted by the use of facility. This includes dugouts, bleachers, restrooms, and surrounding areas. The organization should exercise a daily cleaning between games if the event is more than a single day. The Executive Committee reserves the right to charge a deposit as insurance that the field will be cleaned up after the event.
  9. Confirmation of Field Use: Confirmation of request date(s) is made upon receipt of all applicable fees. Telephone conversations and letters of request do not confirm rental dates until fees are collected. Fees must be paid at least ten (10) days prior to the event or event will be canceled.
  10. Alterations: NO alterations of any kind is permitted unless expressly permitted in writing by the Legion Executive Committee.
  11. Approval of agreements does not imply the use for practices. This agreement and supplements to this agreement does not empower the organization or its representative to direct teams to utilize the field at their discretion with no regard to approved dates and time.
  12. Users of the field shall not cause any conflicts with other organizations or Bozeman Baseball affiliated teams.
  13. Planned and/or scheduled Bozeman American Legion practice and games will take precedence over any outside requests.
  14. Anyone found in violation of policy or any part thereof is subject to immediate default on contract and may be banned from using said facilities.

**Reason for Policy:**

Provide a procedure and set fees for other baseball and non-baseball organizations to apply for permission to use the Legion Field.

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**BOZEMAN BASEBALL INC - LEGION DIVISION  
FACILITY USE AND INDEMNIFICATION AGREEMENT**

Name of Applicant: \_\_\_\_\_  
 Group Affiliation: \_\_\_\_\_  
 Address of Applicant: \_\_\_\_\_  
 City/County: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone Day: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_\_ Evening ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_\_  
 Phone Cell: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Date(s) Requested: Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Day(s) Requested: Circle Dates that Apply: Mon Tues Wed Thur Fri Sat Sun

Program Time(s): \_\_\_\_\_ am / pm to \_\_\_\_\_ am / pm Number of Participants: \_\_\_\_\_

Program Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Requesting Use Of**

- |   |                                       |                                     |
|---|---------------------------------------|-------------------------------------|
| <input type="checkbox"/> Baseball Field Area                  | <input type="checkbox"/> Bathrooms    | <input type="checkbox"/> Scoreboard |
| <input type="checkbox"/> Grandstands                          | <input type="checkbox"/> Locker Rooms | <input type="checkbox"/> Press Box  |
| <input type="checkbox"/> Concession Stand                     | <input type="checkbox"/> Field Lights | <input type="checkbox"/> Grill      |
| <input type="checkbox"/> Other (please describe below): _____ |                                       |                                     |

**Insurance**

Do you have sufficient liability insurance to cover this activity?  Yes  No

If yes, give the Name of the Carrier: \_\_\_\_\_

Amount of Coverage \$ \_\_\_\_\_ Will security be provided:  Yes  No

**Indemnification**

Indemnification of the County and Bozeman Baseball Inc. User agrees that County and Bozeman Baseball Inc. will not be responsible for any loss, injury, or damage to persons or property which at any time may be suffered or sustained by lessee or by any pe

Signature of Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Date Approved	Signature of Bozeman Baseball Legion Division Executive Committee

## FEE SCHEDULE

### Baseball Events (Bozeman Baseball Youth Division Teams)

Single 6, 7 or 9 Inning Games	Free
Double Headers	Free
All Day Use of the Field	Free
All Day Use of the Field	Free

### Baseball Events (Non-Bozeman Baseball Organizations)

Single 7 or 9 Inning Game	\$100
Double Headers	\$150
Three Games	\$200
Four Games	\$250
All Day Use of the Field	\$300
Field Light Rent Cost	\$30

### Other Events

To be determined on a case-by-case basis by the Legion Division Executive Committee